



**Joint Use Permit
Non-One Touch Make Ready (Non-OTMR)
Application Form**

Liberty Permit #: _____ **Liberty** **WO #:** _____
Licensee TOTAL ATTACHMENTS: _____

Licensee: _____ **Licensee Job #:** _____
Licensee Contact Name: _____
Contact Phone: _____
Contact email: _____
Permit: Town/City/State: _____
Permit Address: _____
Date of Application: _____

This Permit Application (PA) is submitted pursuant to the terms of the Pole Attachment Agreement (Agreement) by and between Licensee and Liberty d.b.a. Empire District Electric and is governed by the provisions of that Agreement.

Part 1 (Licensee) **Permit Submittal**

Submit this Application and documents to Liberty at both of the following email addresses:

- **SMMOJoplinJointUse@libertyutilities.com**
- **Milinda.Brittain@libertyutilities.com**

The following documentation, with all information requested accurately completed, must be provided for the Non-OTMR Application to be deemed complete.

1. Route Map showing Liberty poles with start/stop locations and geographical direction clearly marked and legend for submitted drawings is attached
2. Complete List of all pole numbers (yellow tag) and ownership (if legible) is attached
3. Licensee Existing Communication Attachment Type

Licensee attachments – provide spec sheets if available

Messenger (1/4" EHS, 6M, 3/8" HTL, 10 M, etc.) _____

Initial String tension (pounds) (% sag/span length) _____

Type (Fiber, Coax, Multipair Cable, etc.) _____

Outside Diameter in Inches _____

Weight in Pounds per Foot _____

New Power Supply Requested: UFLID _____

Number of Attachments on Liberty Poles: New: _____ Overlash: _____ Removal: _____

Part 2 (Liberty)**Permit Status**

_____ Application is **complete** and accepted

_____ Application is **incomplete** and rejected

Date: _____ Liberty Representative: _____

Part 3 (Liberty)**Permit Cost**

_____ Approved

Engineering Fees: \$ _____

_____ Denied

Make Ready Estimate: \$ _____

Total: \$ _____

Conditionally approved subject to the modification of Licensee's PA and completion of Liberty make-ready work.

Liberty make-ready work is needed: Yes _____ No _____

Date: _____ Liberty Representative: _____

Part 4 (Licensee)**Licensee Decision**

_____ Licensee approves estimate in **Part 3** and accepts responsibility for actual costs

_____ Licensee requests permit application modifications

_____ Licensee requests cancellation of PA

Date: _____ Licensee Representative: _____

Part 5 (Licensee & Liberty)**Modified Plan and Estimate**

Updated Engineering Fees: \$ _____

Updated Make Ready Estimate: \$ _____

Updated Total: \$ _____

_____ Licensee approves updated estimate and accepts responsibility for actual costs

_____ Liberty approves permit for Modified Plan and Estimate

Date: _____ Licensee Representative: _____

Date: _____ Liberty Representative: _____

Part 6 (Liberty)**Notification of Liberty Construction Completion**

Date Construction Completed: _____

Liberty Representative: _____

Part 7 (Licensee)**Notification of Licensee Construction Completion**

Date Construction Completed: _____

Licensee Representative: _____

Part 8 (Consultant)**Notification of Inspection by Consultant**

Permit Close-out Date: _____

Licensee New Attachments to Liberty: _____

Date: _____ Consultant Representative: _____

Licensee TOTAL ATTACHMENTS: _____